

Estd. : July, 1999

॥ प्रज्वलितो ज्ञानमय प्रदीपः ॥

UGC (2F & 12B) Dt. 16-8-2011  
Perm. Aff. No. SU/AFFI/T-2/UMK/4818 Dt. 15-7-2010



Shri. Shahu Shikshan Prasarak Seva Mandal, Peth Vadgaon's

# SHRI. VIJAYSINHA YADAV COLLEGE

PETH VADGAON

Tal. Hatkanangale Dist. Kolhapur (Maharashtra) 416 112 ☎ (0230) 2471599

Affiliated to Shivaji University, Kolhapur



NAAC Accredited - 'B++' (2.83)  
Aug. 2016

vyadavcollege@rediffmail.com

www.vympv.ac.in

President :

**Shri. Gulabrao Pol**  
I.P.S.

Secretary :

**Sou. Vidya Gulabrao Pol**  
M.A.,B.Ed.

Vice President :

**Smt. Vijayadevi V. Yadav**

Principal :

**Dr. Vijaya R. Chavan**  
M.Sc.,Ph.D.

## 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

**SHIVAJI UNIVERSITY, KOLHAPUR**  
**Annual Self Appraisal Report (ASAR)**

As per 7<sup>th</sup> Pay UGC Regulation 18<sup>th</sup> July, 2018 and

Govt. of Maharashtra Resolution 8<sup>th</sup> March, 2019

**For College Assistant / Associate Professor /  
 University Assistant Professor**

**Academic Year: 2020 - 2021**

(Duration: From 08/08/2020 to 07/08/2021)

**A. General Information:**

- a) Name (Surname first) : Dr. Pawar Sachin Jagadeo
- b) Designation : Assistant Professor
- c) College / University : Shri Vijaysinha Yadav College, Peth Vadgaon
- d) Department : Physics
- e) Date of Birth : 15/05/1979
- f) Date of Appointment : 07/08/2009
- g) Total Teaching Experience : UG: 12 Yrs PG:3 yrs
- h) Permanent Address (with Pin code) : "Shivneri" Plot No. 08, 70/A/12, Vidya Colony, Peth Vadgaon, Dist. Kolhapur-416112.
- Mobile No. :7020305351
- Email :asachinpawar@gmail.com

**B. Academic Qualifications:**

| Exams | Board/University              | Subject  | Year of Passing | Class/Grade           |
|-------|-------------------------------|--|-----------------|-----------------------|
| Ph.D. | Shivaji University, Kolhapur. | " Studies on Holographic Interferometry and Electronic Speckle Pattern Interferometry" | 02/06/2007      |                       |
| M.Sc. | Shivaji University, Kolhapur. | Modern Optics  | 2002            | Second B <sup>+</sup> |
| B.Sc. | Shivaji University, Kolhapur. | Physics  | 1999            | Second                |

C. **Research / Fellowship / Research Training Program :**

| Sr. No. | Research                                  | Title of Work / Thesis  | University / Institute |
|---------|---|---|------------------------|
| 1       | JRF/ SRF etc.                             | -----   | -----                  |
| 2       | M.Phil.                                   | -----   | -----                  |
| 3       | Ph.D.                                     |   |                        |
| 4       | Research Training Program (Minor Project) | “Synthesis and Characterization of nano crystalline CuInSe <sub>2</sub> thin films” | Completed UGC WRO Pune |

D. **Orientation / Refresher / Short Term Course Completed: Nil**

| Sr. No. | Course | Duration | University / Institute |
|---------|--------|----------|------------------------|
|         | -----  | ----     | -----                  |

## Appendix II

Table 1

## Assessment Criteria and Methodology for University/College Teachers

Table 1.1: Teaching:

| Activity   | Percentage Obtained | Grade Claimed                          | Grade Verified |
|--|---------------------|--|----------------|
| Teaching:<br>$\frac{530}{550} \times 100 = 91.64\%$<br>Where<br>A: Number of classes (Lectures) taught<br>B: Total classes (Lectures) assigned<br>(Classes taught includes sessions on tutorials, lab and other teaching related activities) | 96.36               | Good / Satisfactory / Not satisfactory | Good           |

Grading Criteria: 80 % & above - Good, Below 80 % but 70 % & above - Satisfactory

Less than 70 % - Not satisfactory.

Note : Strike out whichever is not applicable.

Table 1.2: Involvement in the University / College students related activities / research activities:

| Sr. No. | Activity   | Grade Claimed                          | Grade Verified                         | Page No.       |
|---------|--|--|--|----------------|
| (a)     | Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.<br>Number of activities : 02  | Good / Satisfactory / Not satisfactory | Good / Satisfactory / Not satisfactory | 07             |
| (b)     | Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.<br>Number of activities : 04   |  |  | 8-11           |
| (c)     | Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.<br>Number of activities : 05 |  |  | 12-13          |
| (d)     | Organizing seminars/ conferences/ workshops, other college/university activities.<br>Number of activities : 04<br>Number of Conference/workshop Attended: 06   |  |  | 14-15<br>18-23 |

|     |  |  |  |       |
|-----|--|--|--|-------|
| (e) | Evidence of actively involved in guiding Ph. D./M.Phil students.<br>Number of Students : 03  |  |  | 24-28 |
| (f) | Conducting minor or major research project sponsored by national or international agencies.<br>Number of Projects : Major : Nil<br>Minor : Nil |  |  | -     |
| (g) | At least one single or joint publication in peer reviewed or UGC list of Journals.<br>Number of Publications : 02<br>Number of Books: 00       |  |  | 27-34 |

**Grading Criteria :** Good - Involved in at least 3 activities

Satisfactory - 1-2 activities

Not-satisfactory - Not involved / undertaken any of the activities

**Note:** i) Number of activities can be within or across the broad categories of activities

ii) Strike out whichever is not applicable.

#### Overall Grading:

| Sr. No. | Grade            | Criteria  |
|---------|------------------|---|
| 1       | Good             | Good in teaching (Table 1.1) and satisfactory or good in activity at Table 1.2.         |
| 2       | Satisfactory     | Satisfactory in teaching (Table 1.1) and good or satisfactory in activity at Table 1.2. |
| 3       | Not Satisfactory | If neither good nor satisfactory in overall grading                                     |

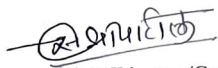
**Note:** For the purpose of assessing the grading of Activity at Table 1.1 and Table 1.2, all such periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extraordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.



| Overall Grading |  |  |  |  |
|-----------------|--|--|--|--|
| Sr. No.         | Grade Claimed                                | Overall Grade Claimed                        | Grade Verified                                 | Overall Grade Verified                         |
| Table - 1.1     | Good /<br>Satisfactory /<br>Not satisfactory | Good /<br>Satisfactory /<br>Not satisfactory | Good / ✓<br>Satisfactory /<br>Not satisfactory | Good / ✓<br>Satisfactory /<br>Not satisfactory |
| Table - 1.2     | Good /<br>Satisfactory /<br>Not satisfactory |  | Good / ✓<br>Satisfactory /<br>Not satisfactory |  |



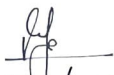
Signature of the Faculty



Signature of ~~Head~~ Director/Co-ordinator  
**Department of Physics**  
 Shri. Vijaysinha Yadav College  
 Peth Vadgaon, Dist. Kolhapur.



**Incharge**  
**API Scrutiny Committee**  
**VYMP**



Signature of Principal/ Director/ Vice Chancellor  
**Principal**  
 Shri. Vijaysinha Yadav College  
 Peth Vadgaon, Dist. Kolhapur.

Table 1.2: Involvement in the University / College students related activities / research activities: (Details of Activities)

| Sr. No. | Particulars  | Details of Activity  | Page No.             |
|---------|--|--|----------------------|
| (a)     | Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-coordinator, Warden etc.<br><b>1)Head, NAAC Criterion VI:</b><br>Number of activities : 01<br><b>2) COC Coordinator:01</b>   | <ol style="list-style-type: none"> <li>1. NAAC related work was done.</li> <li>2. Participated Two days online Workshop "IIQA &amp; SSR Preparation: Understanding &amp; Challenges" 15-16 June 21</li> </ol>  | 07 & 7A              |
| (b)     | Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.<br>Number of activities : 04   | <ol style="list-style-type: none"> <li>1. Nominated as a BoS member, SUK. Attended number of meetings.</li> <li>2. Conducted online exam of B.Sc. I, Physics Paper II &amp; IV</li> <li>3. Worked as a Paper Setter B Sc III paper XII</li> <li>4. Worked as an examiner at B.Sc. III Practical Exam March/Apr. 21</li> </ol>  | 08<br>09<br>10<br>11 |
| (c)     | Student related co-curricular, extension and field based activities such as student clubs, career counseling, study visits and Study Tour, student seminars and other events, cultural, sports, NCC, NSS and community services.<br>Number of activities : | <p>NSS Activity</p> <p>Students Seminar</p>  | 12<br>13             |
| (d)     | Organizing seminars/ conferences/ workshops, other college/university activities.<br>Number of activities : 04   | <ol style="list-style-type: none"> <li>1. Organized National Webinar on "Online Teaching, Learning &amp; Cyber Security"</li> <li>2. Organized Online Webinar on "Career Opportunities after Graduation"</li> <li>3. Organized a Guest Lecture on "Chh. Shivaji Maharaj: His Managerial Skills &amp; Role in Women Empowerment"</li> <li>4. Organized a "Vijaywant Mahostav 2021"</li> </ol> | 14<br>15<br>16<br>17 |

|     |  |  |                               |
|-----|--|--|-------------------------------|
|     | Number of Conference/Workshop Attended: 05   | <ol style="list-style-type: none"> <li>1. National Webinar on "Revised Accreditation Framework of NAAC" organized PAH SU, Solapur ✓</li> <li>2. National Webinar on "Post COVID-19 NAAC Related Quality Initiatives" VYMP ✓</li> <li>3. Participated in e-Test MKCL ✓</li> <li>4. Participated One day Workshop on "New Changed Syllabus of B.Sc. III Physics Lab Expt., Balwant College, Vita ✓</li> <li>5. Participated One day Workshop on "New Changed Syllabus of B.Sc. III Physics Paper XI &amp; XIV, Dr Patangrao Kadam Mahavidyalaya, Sangli ✓</li> </ol> | 18<br>19-20<br>21<br>22<br>23 |
| (e) | Evidence of actively involved in guiding Ph.D./ M.Phil students. Number of Students: 03 ✓                            | <ol style="list-style-type: none"> <li>1. Sutar Avdhut Shivaji ✓</li> <li>2. Pawar Pooja Gunwant ✓</li> <li>3. Patil Jayshree Lalaso (For M Phil) ✓</li> </ol>   | 24<br>25<br>26                |
| (f) | Conducting minor or major research project sponsored by national or international agencies. Number of Projects : Nil | ---  |                               |
| (g) | At least one single or joint publication in peer reviewed or UGC list of Journals. Number of Publications : 02       | <ol style="list-style-type: none"> <li>1. Cobalt Ferrite nanoparticles for Supercapacitor application AIP Proceedings 2265, 030162 (2020) ✓</li> <li>2. Room Temperature Synthesis of Nanocrystalline CuInSe<sub>2</sub> Thin Films by Electrodeposition ✓</li> </ol>  | 27-30<br>31-34                |



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स्थापना : जुलै, १९९९

श्री शाहू शिक्षण प्रसारक सेवा मंडळ, पेठ वडगांव संचलित



नेक मानांकित-बी (२.६७)  
डिसेंबर २००७

# श्री विजयसिंह यादव कला व विज्ञान महाविद्यालय

पेठ वडगांव, ता. हातकणंगले, जि. कोल्हापूर.

महाराष्ट्र ४१६ ११२ फोन : (०२३०) २४७१५९९



Sample Copy.

गोपनीय अहवाल

कर्मचाऱ्याचे नांव : \_\_\_\_\_

पद : \_\_\_\_\_

नियुक्ती दिनांक : \_\_\_\_\_

अहवाल वर्ष : \_\_\_\_\_

नस्ती क्र. : \_\_\_\_\_

**परिशिष्ट ब (भाग १)**  
**गोपनीय प्रतिवेदनाचा नमुना**  
**Form of Confidential Report**

|  |   |   |
|--|---|---|
| Full Name<br>पूर्ण नांव  | : |   |
| Father's Name<br>वडिलांचे नांव   | : |   |
| Date of Birth<br>जन्मतारीख   | : |   |
| Place of Birth<br>जन्मस्थान  | : | ( Village / Town / Taluka / District )<br>गाव / शहर / तालुका / जिल्हा |
| Nationality and Religion<br>राष्ट्रीयत्व व धर्म  | : |   |
| Case Category and<br>जात प्रवर्ग   | : |   |
| Home of Family<br>कुटुंबाचे मूळ ठिकाण  | : |   |
| Permanent Address<br>कायमचा पत्ता  | : |   |
| Whether any immovable property held<br>कोणतेही स्थावर मालमत्ता आहे काय ?   | : |   |
| If so, what and where ?<br>असल्यास, कोणती व कोठे ?   | : |   |
| Date of Joining Government Service<br>शासकीय सेवेत प्रविष्ट झाल्याची तारीख   | : |   |
| If service is not continuous, details of<br>previous Government Service.<br>सेवा अखंडित नसल्यास, पुर्वीच्या शासकीय<br>सेवेचा तपशील | : |   |
| Mother tongue<br>मातृभाषा  | : |   |
| Language known<br>अवगत असलेल्या भाषा   | : |   |
| Qualification and Degrees<br>अर्हता व पदव्या   | : | University / Institute / Year<br>विद्यापीठ / संस्था / वर्ष            |

परिशिष्ट - ब (भाग ३)  
(स्वयंमूल्यनिर्धारण अहवाल)

कालावधी : दिनांक

ते दिनांक

१) शासकीय अधिकाऱ्याचे / कर्मचाऱ्याचे नांव :

२) पद :

३) या वर्षी/कालावधीत नेमून दिलेल्या कामाची उद्दिष्टे :

४) वर्षभरात केलेली उल्लेखनीय अशी महत्वाची व वैशिष्ट्यपूर्ण कामे (उद्दिष्टांच्या संदर्भासहीत) :

दिनांक :

अधिकाऱ्याची/कर्मचाऱ्यांची सही,  
नाव व पदनाम

१) शासकीय अधिकारी/कर्मचारी यांच्यावरील स्वयंमूल्यनिर्धारणाशी सहमत आहात काय ?

२) नसल्यास, त्याची कारणे :

दिनांक :

प्रतिवेदन अधिकाऱ्याची सही व पदनाम

## परिशिष्ट - ब (भाग ४)

गट अ ते गट क च्या अधिकाऱ्याची/कर्मचाऱ्यांची सर्वसाधारण योग्यता व चारित्र्य यासंबंधी अभिप्राय  
Estimate of General Ability and Character of Grade 'A' to Grade 'C' Officers / Employees

|  |   |                      |   |             |       |                 |        |             |      |                  |                         |
|--|---|----------------------|---|-------------|-------|-----------------|--------|-------------|------|------------------|-------------------------|
| (१) नाव  | : | श्री./श्रीमती/कुमारी |   |             |       |                 |        |             |      |                  |                         |
| (1) Name   | : | Shri /Smt./Kum.      |   |             |       |                 |        |             |      |                  |                         |
| (२) प्रतिवेदनाचा कालावधी   | : | पासून                | : | दिवस        | महिना | वर्ष            | पर्यंत | :           | दिवस | महिना            | वर्ष                    |
| (2) Period of Report   | : | From                 | : | Date        | Month | Year            | To     | :           | Date | Month            | Year                    |
| (३) धारण केलेले पद / पदे   | : |                      |   |             |       |                 |        |             |      |                  |                         |
| (3) Post / Posts held  | : |                      |   |             |       |                 |        |             |      |                  |                         |
| (४) उद्योगप्रियता व कार्यतत्परता   | : | अत्युत्कृष्ट         |   | उत्कृष्ट    |       | चांगले          |        | साधारण      |      | साधारणपेक्षा कमी |                         |
| (4) Industry & Application   | : | Oustanding           |   | Very Good   |       | Good            |        | Average     |      | Below Average    |                         |
| (५) हाताखालील कर्मचाऱ्यांकडून काम करून घेण्याची क्षमता.                                | : | अत्युत्कृष्ट         |   | उत्कृष्ट    |       | चांगले          |        | साधारण      |      | साधारणपेक्षा कमी | प्रश्न उद्भवत नाही      |
| (5) Capacity to get work done by subordinates.   | : | Oustanding           |   | Very Good   |       | Good            |        | Average     |      | Below Average    | Question does not arise |
| (६) सहकारी व जनता यांच्याशी असलेले संबंध   | : | सहकार्याचे           |   | सौजन्याचे   |       | मदतीचे          |        | उदासीन      |      | अमैत्रीपूर्ण     |                         |
| (6) Relations with colleagues & public   | : | Co-Operative         |   | Courteous   |       | Helpful         |        | Indifferent |      | Unfriendly       |                         |
| (७) सर्वसाधारण बुद्धिमत्ता   | : | अत्युत्कृष्ट         |   | उत्कृष्ट    |       | चांगली          |        | साधारण      |      | साधारणपेक्षा कमी |                         |
| (7) General Intelligence   | : | Oustanding           |   | Very Good   |       | Good            |        | Average     |      | Below Average    |                         |
| (८) निर्णयशक्ती, उपक्रमशीलता, खात्री पटविण्याचे सामर्थ्य व धडाडी यांसह कार्यक्षमता     | : | अत्युत्कृष्ट         |   | उत्कृष्ट    |       | निश्चित चांगले  |        | चांगली      |      | साधारण           | साधारणपेक्षा कमी        |
| (8) Administrative ability including judgement initiative, convincing ability & drive. | : | Oustanding           |   | Very Good   |       | Positively Good |        | Good        |      | Average          | Below Average           |
| (९) तांत्रिक/व्यावसायिक कार्यक्षमता (संबंधित असेल तेथे)                                | : |                      |   |             |       |                 |        |             |      |                  |                         |
| (9) Technical / Professional ability (Where relevant)                                  | : |                      |   |             |       |                 |        |             |      |                  |                         |
| (१०) मागासवर्गीयांबाबतचा दृष्टिकोन   | : | मदतीचा               |   | सहानुभूतीचा |       | असहानुभूतीपूर्ण |        | तटस्थ       |      |                  |                         |
| (10) Attitude towards backward class   | : | Helpful              |   | Sympathetic |       | Unsympathetic   |        | Neutral     |      |                  |                         |
| (११) विशेष कल  | : |                      |   |             |       |                 |        |             |      |                  |                         |
| (11) Special Attitude  | : |                      |   |             |       |                 |        |             |      |                  |                         |
| (१२) सचोटी व चारित्र्य   | : |                      |   |             |       |                 |        |             |      |                  |                         |
| (12) Integrity & Character   | : |                      |   |             |       |                 |        |             |      |                  |                         |
| (१३) प्रदान करण्यात आलेल्या शक्तींचा पूर्णपणे वापर करतात काय ?                         | : | होय                  |   | अंशतः       |       | नाही            |        |             |      |                  |                         |
| (13) Whether powers delegated are fully utilised ?                                     | : | Yes                  |   | Partly      |       | No              |        |             |      |                  |                         |

(१४) पदोन्नतीसाठी पात्रता : अयोग्य ज्येष्ठतेनुसार योग्य  
(14) Fitness for Promotion : Unfit Fit in normal course (according to seniority)

(१५) प्रशिक्षणासाठी आवश्यक क्षेत्र :  
(येथे आवश्यक त्या क्षेत्राचा उल्लेख करावा.)

(15) Areas of training required :  
(Mention required area)

(१६) प्रकृतीमान : चांगले नाही चांगले उत्कृष्ट  
(16) State of Health : Not Good Good Very Good

(१७) क्षेत्रीय स्तरावर काम करण्याची योग्यता : आहे नाही उत्कृष्ट  
(17) Fitness for field work : Yes No Very Good

(१८) संगणकावर काम करण्याची आवड : आहे नाही दिसून आली नाही संबंधित नाही  
(18) Willingness to work on Computer : Yes No Not Seen Not relevant

(१९) सर्वसाधारण मूल्यमापन :  
(19) General Assessment :

(२०) प्रतवारी : अ+अत्युत्कृष्ट अ उत्कृष्ट ब+निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी  
(हाताने लिहावी)  
(20) Grading : A+Outstanding A very good B+Positively good B Good B-Average C Below Average  
(Write in handwriting)

ठिकाण/Place :-

दिनांक/Date :-

प्रतिवदन अधिकाऱ्याची सही, नाव व पदनाम  
Signature, Name & Designation of the Reporting Officer



**परिशिष्ट - ब (भाग ५)**  
**पुनर्विलोकन अधिकाऱ्याचे अभिप्राय**  
**Remarks of the Reviewing Officer**

१) पुनर्विलोकन अधिकाऱ्याच्या हाताखालील सेवावधी

1. Length of Service under Reviewing Officer :

२) आपण प्रतिवेदन अधिकाऱ्याशी सहमत आहात ?

(सहमत नसल्यास, कुठल्या अभिप्रायाशी सहमत नाही हे विनिर्दिष्टपणे नमूद करावे) की त्यांच्या मूल्यमापनामध्ये काही सुधारणा करण्याची किंवा भर घालण्याची आपली इच्छा आहे ?

2. Do you agree with the Reporting Officer ? :

(If not state specifically the remarks with which you do not agree) or do you wish to modify or add to his assessment ?

३) प्रतवारी : अ+अत्युत्कृष्ट अ उत्कृष्ट ब+निश्चित चांगली ब चांगला ब- साधारण क साधारणपेक्षा कमी (हाताने लिहावी)

3. Grading : A+Outstanding A very good B+Positively good B Good B-Average C Below Average (Write in handwriting)

ठिकाण/Place :-

दिनांक/Date :-

पुनर्विलोकन अधिकाऱ्याची सही, नाव व पदनाम  
Signature, Name & Designation of the Reviewing Officer

गोपनीय अहवालाची प्रत मिळाली.

पत्राद्वारे गोपनीय अहवालाची प्रत ठरविली असल्यास पत्र क्रमांक व दिनांक

अधिकारी / कर्मचारी यांचे नांव  
व दिनांकित स्वाक्षरी

संस्करण अधिकाऱ्याचे नांव, पदनाम  
व दिनांकित स्वाक्षरी



परिशिष्ट क

गोपनीय अहवाल लिहिण्यासाठी कच्चे टिपण Ephemeral Roll

(शासन निर्णय क्रमांक :

, दिनांक ०१/११/२०११ च्या सूचना क्र.१० नुसार)

| Ephemeral Roll for the Year :<br>वर्षाकरिता कच्चे टिपण    |   |  |                  |
|---|---|--|------------------|
| Office of the :<br>यांचे कार्यालय                         |   |  |                  |
| Full Name(In Black Letters) :<br>पूर्ण नाव (ठळक अक्षरांत) |   |  |                  |
| Post held :<br>धारण केलेले पद                             |   |  |                  |
| Date of Joining the office :<br>पदावर आल्याची तारीख       |   |  |                  |
| Date<br>तारीख   | Brief remarks regarding Officer's Work, character or cond<br>deserving to be noted including commendations, warm<br>rewards or punishments.<br>अधिकार्याचे काम, चारित्र्य किंवा वर्तणूक यासंबंधी प्रश्न,<br>ताकीद, बक्षिसे यांचा संदर्भ असल्यास किंवा शिक्षा यांसह<br>करण्याचे संक्षिप्त अभिप्राय | Reference to file or<br>case, if any<br>नस्ती किंवा प्रकरण | Signature<br>सही |
| १   | २   | ३  | ४                |
|   |   |  |                  |

सहपत्र-१

अधिकाऱ्याचे/कर्मचाऱ्याचे गोपनीय अहवाल लिहिले/पुनर्विलोकीत केले गेले नाहीत  
तेव्हा संस्करण अधिकाऱ्याचे द्यावयाचे प्रमाणपत्र

(शासन निर्णय क्रमांक :

, दिनांक ०१/११/२०११ च्या सूचना क्र.५, १९ व ४७ नुसार)

**प्रमाणपत्र**

प्रमाणित करण्यात येते की, श्री/श्रीमती.....

पद ..... यांचे दि. ....ते दि. .... या कालावधीतील गोपनीय

अहवाल प्रतिवेदीत/पुनर्विलोकीत केलेले नाहीत. कारण .....

.....

.....

दिनांक :

ठिकाण :

संस्करण अधिकाऱ्याची सही

नाव व पदनाम