



## SHIVAJI UNIVERSITY, KOLHAPUR

### ON EXAMINATION

#### Common instruction for University theory Examinations.

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| 1  | Students (Regular and Distance Mode) should see their Examination Seat No. and Name in the Namelist and correction if any should be communicated to this office immediately.  |
| 2  | All candidates are requested to confirm their Examination seat Numbers as well as the place of the Examination, on the Notice Board of the concerned University Department or concerned Colleges mentioned in examination programme atleast two days before the date of the Examination. Also Seat No's are available on University website <a href="http://www.Unishivaji.ac.in">www.Unishivaji.ac.in</a> online portal. |
| 3  | The seating arrangement is made datewise subjectwise. Therefore, the candidates are requested to see seating arrangement one day before the date of examination.  |
| 4  | The candidates should write Correct Seat No. on each Answer Book, otherwise the performance of said subject will not be considered.   |
| 5  | Candidates are requested to present at their respective centre of Examination FIFTEEN MINUTES before the time of each paper start .   |
| 6  | Candidates are forbidden to take any book, paper, Cellular Phone, Scientific Calculator and Digital Diary or any means which can be used for unfair practice into the Examination Hall.   |
| 7  | <b>In case of any Query found in respective Question Paper, student shall communicate the same through Principal/Senior Supervisor within 7 days from the date of concerned Question Paper to, Deputy Registrar, Appointment Section, Room No. 205, Exam Building No. 1, Shivaji University, Kolhapur 416 004.</b>  |
| 8  | The Examination Programme is subject to change. If there is any change in the Examination Programme the University is not responsible for the loss or inconvenience caused to the candidates.   |
| 9  | Candidate should write answer in <b>BLUE INK</b> only.  |
| 10 | All the students should verify the customized time table permitted on their Hall Ticket with the final program sent to their college at least two days prior to the date of examination. <b>Also Please check for proper subject codes.</b> In respect of correction in Hall Ticket please contact examination section immediately.   |
| 11 | Examination centre shall not change in any circumstances.   |

Shri G.R. Palse  
I/c DIRECTOR,

Board of Examinations and Evaluation

Vidyanagar  
Kolhapur-416004.  
Date : 30/01/2020